

How to Plan a Safe Event

Day One: 30th January 2012

9.30 Introduction and Administration: Jane Blade

10.00 Session One – Planning a safe event – event organisers point of view – Andy Grove Chair of the Local Authority Events Organisers group

10.30 Session Two – Pre-Event Considerations: Ron Woodham

- Integrated Safety Management
- Approaches to Planning
- Safety Advisory Groups
- Role and Responsibilities

11.30 Refreshment Break

11.45 Session Three – Introduction to Crowd Dynamics: Ron Woodham

- DIM ICE Principles
- Understanding dynamics of crowds
- Crowd densities
- Influences on crowds

12.45 Lunch

13.30 Session Four – Legislation the changes ahead Philip Day Solicitor Vice, Chair of NOEA.
Focus on the Police Reform and Social Responsibility Act and The DCMS proposals to de regulate Schedule one of the Licensing Act 2003.

14.15 Session Five- Crowd Modelling: Ron Woodham

- Principles of crowd modelling
- Mapping and influencing crowds

15.00 Refreshment Break

15.15 Session Six – Networks and Circulation

- Influences on crowd management planning
- Normal and emergency implications
- Communication issues
- Crowd flow

16.00 Session Seven – Question and answer session and Close 16.30

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Day Two: 31st January 2012

9.30 Introduction and Administration

10.00 Session One – Review of day One and Questions from Day One

10.15 Session Two - NPL and Influences on Crowd Behaviour: Ron Woodham

- NLP
- Social networking

10.45 Session Three – Queuing, Ingress and Egress: Ron Woodham

- Queuing Principles
- Ingress and Egress Profiles
- Normal and Emergency Situations
- Emergency Evacuation

11.30 Refreshment Break

11.45 Session Four – Emergency Scenarios: Ron Woodham

- Group Discussions

12.30 Lunch

13.15 Session Five – Risk Assessments – Practical

- Group Discussions and Feedback

14.15 Refreshment Break

14.30 Session Six – NEW bespoke Project Argus Major Events Programme Paul Donlevey
National Counter Terrorism Security Office (NaCTSO)

15.15 Session Seven- Event Guide, Purple Guide Update Jim Winship Chair of the Events Industry Forum

15.45 Session Eight - Questions and Close at 16.30. Jane Blade will Chair this session.